

ASSOCIATED OXYGEN L I M I T E D

Corporate Office:

BCIC Sadan (1st Floor)
26, Agrabad C/A, Chattagram, Bangladesh.
Tel : +880-31-711009, +880-31-711038
Fax : +880-31-2517950
Email : info@associatedoxygenltd.com

Ref: AOL/AGMN-31/2022

Date: December 06, 2022
The Chairman
Bangladesh Securities and Exchange Commission
Securities Commission Bhaban
Plot # E-6/C, Agargaon
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

The Chief Regulatory Officer
Dhaka Stock Exchange Limited
Stock Exchange Building
9/F Motijheel C/A, Dhaka-1000, Bangladesh

The Chief Regulatory Officer
Chittagong Stock Exchange Limited (CSE)
1080, Sheikh Mujib Road, Agrabad
Chattagram – 4100

Subject: Notice for 31th Annual General Meeting of associated Oxygen Limited.

Dear Sir,
Pursuant to the regulation 25 of Dhaka Stock Exchange (Listing) Regulations, 2015 we would like to inform you that, the 31th Annual General Meeting of Associated Oxygen Limited has been Schedule to be held on **Wednesday 28 December 2022 at 4.00 PM at Digital platform.**

We have attached herewith a copy of Notice for the 31th Annual General Meeting of associated Oxygen Limited for your kind consideration.

This is for your kind information and necessary action.

Sincerely Yours

For and on behalf of Associated Oxygen Limited


Nur Elahi
Company Secretary

Factory : Khadimpara, Madambibir Hat, Sitakund, Chattagram-4315, Bangladesh.

Web : www.associatedoxygenltd.com

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Notice of the 31th Annual General Meeting 2022

Notice is hereby given that the 31th Annual General Meeting (AGM) of Associated Oxygen Limited will be held on Wednesday 28 December 2022 at 4.00 PM at Digital platform through the link <https://aol31stagm.digitalagmbd.net> to transact the following business:

AGENDA

1. To receive, consider and adopt the Director's Report and the Audited Financial Statements of the Company for the year ended June 30, 2022 and Auditors' report thereon.
2. To declare dividend for the year ended June 30, 2022 as recommended by the Board of directors.
3. To elect/re-elect Director(s) of the Company.
4. To consider approval of appointment of Independent Directors.
5. To appoint External Auditors for the FY 2022-2023 and to fix their remuneration.
6. To appoint Compliance Auditor for the FY 2022-2023 and to fix their remuneration.
7. To approve "Associated Oxygen Limited Convertible Bond" worth of Tk.250 Crore for its business expansion as recommended by the Board of directors.
8. To approve the extension of time for "Utilization of IPO Proceeds".
9. To transact any business with the permission of the Chairperson.

By order of the Board



Nur Elahi
Company Secretary

Notes:

- The Shareholders whose name appeared in the depository Register as on the "Record date" i.e. 30 November 2022 will be eligible to attend/participate and vote in the annual General Meeting through Digital platform and to receive dividend.
- Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018 soft copy of the Annual Report 2022 will be emailed to respective shareholder's email ID available in their Bo ID. The annual report will also be available in the Company's website at www.associatedoxygenltd.com
- A shareholder entitled to attend/participate and vote at the Annual General Meeting may appoint a proxy on his/her behalf. Copy of proxy form duly signed and stamped shall be sent to the share office or through email at info@associatedoxygenltd.com not later than 48 hours before meeting.
- The shareholders can log into the link <https://aol31stagm.digitalagmbd.net> by using their BO A/C number and will be able to submit their questions or comments and vote electronically 24 hours before the meeting. For any IT related guidance in this regard shareholders may contract cell number 01811-416236.
- The concerned Merchant banks and all depository participants(DPs) are requested to provide the copies of the list of margin clients along with the bank details for entitlement of dividend on or before 20 December, 2022 as per the following:

(a) Hard copy: Registered mail or courier to share office, **Associated Oxygen Limited, BCIC Sadan (1st Floor) 26 Agrabad C/A Chattagram, Bangladesh.** (b) Soft copy: email to info@associatedoxygenltd.com
- In compliance with the circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 issued by BSEC, no benefit in cash or kind shall be offered to the members during the Annual General Meeting.

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